The Annual Quality Assurance Report (AQAR) of the IQAC

For the Period 1st July, 2013 to 30th June, 2014
St. Xavier's College, Mapusa, Goa 403507

Part – A

1. Details of the Institution

1.1 Name of the Institution	ST. XAVIER'S COLLEGE
1.2 Address Line 1	MAPUSA, GOA
Address Line 2	PIN: 403507
City/Town	MAPUSA
State	Goa
Pin Code	403507
Institution e-mail address	xavierscollege@bsnl.in
Contact Nos.	0832-2262356, 0832-2263031
Name of the Head of the Institution:	Dr. (Fr.) Walter de Sa
Tel. No. with STD Code:	0832-2262356
Mobile:	09822150868

Name of the IQAC Co-ordinator: Ms. Pamela Fernandes

Mobile: 09604783637

IQAC e-mail address: xavierscollege@bsnl.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* GACOGN 14814

1.4 **NAAC Executive Committee No. & Date:** EC/(SC)/01/RAR/88 dated 5-5-2014
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: www.xavierscollege-goa.com

Web-link of the AQAR: http://xavierscollege-goa.com/myimages/7.pdf

http://xavierscollege-goa.com/vaqar.aspx?id=7

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	4 stars	---	1999	5 YRS
2	2nd Cycle	A	---	2007	5 YRS
3	3rd Cycle	A	3.36	2014	5 YRS

1.7 Date of Establishment of IQAC : 13/08/2005

1.8 AQAR for the year *(for example 2010-11)* 2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2007-08 submitted 07.12.2008
ii. AQAR 2008-09 submitted 21.09.2009
iii. AQAR 2009-10 submitted 28.08.2010
iv. AQAR 2010-11 submitted 24.08.2011
v. AQAR 2011-12 submitted 20.09.2012
vi. AQAR 2012-13 submitted 26.10.2013

1.10 Institutional Status

University State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [√] No [ ]

Constituent College Yes [ ] No [√]

Autonomous college of UGC Yes [ ] No [√]

Regulatory Agency approved Institution Yes [ ] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

Urban [√] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify)

Under Graduate : BCA, BBA, BBA(T&T), Mass communication & Videography, Journalism

Post Graduate : MA in Psychology, MCom, MSc in Chemistry

1.12 Name of the Affiliating University *(for the Colleges)* Goa University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University			
University with Potential for Excellence		UGC-CPE	√
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01

2.9 Total No. of members 17

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders: **No.** 02 **Faculty** 01

Non-Teaching Staff Students **Alumni** 01 **Others**

2.12 **Has IQAC received any funding from UGC during the year? Yes** √ **No**

If yes, mention the amount Rs. 3,00,000=00 for 5 years

2.13 **Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 09 International 01 National -- State 04 Institution Level 04

(ii) Themes

1. Education and social justice (International)
2. Glimpes of Microbiology in investigative Biosciences
3. Communication: A Medium of Human Interaction.
4. Science Technology and Environment.
5. Marketing in the 21st Century: Change driving trends.
6. CMS workshop of Icreate – GCCI
7. Personality Testing for HRM.
8. Journey of an Entrepreneur.
9. Financial Planning for young Investors.

2.14 Significant Activities and contributions made by IQAC

Preparation for 3rd level accreditation, International Seminar.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise the following activities;	100% achievement

June 2013 1. Release of special cover and cancellation 2. Inaugural of Academic year /Conclusion of Golden Jubilee Celebrations **July 2013** 1. Death Anniversary commemoration of B.B.Borkar 2. NSS Inaugural 3. World Population Day talk Cultural Inauguration 4. Vanamahotsava 5. Conference on Education and Social Justice **AUGUST 2013** 1. NSS trek 2. International Youth Day celebration 3. Health camp 4. Lecture by former Ambassador of India to Brazil Mr B. S. Prakash 5. Premchand Jayanti **September 2013** 1. InterHSS quiz by Microbiology Dept 2. Teachers' Day 3. Session for Non-Teaching staff 4. Hindi day 5. World Literacy Day	

6. International day for the Preservation of the Ozone layer 7. Portuguese Day 8. International Day of Peace 9. State level seminar by Microbiology Department 10. World Tourism Day **November 2013** 1. Workshop on Philately **December 2013** 1. World AIDS Day 2. Feast of the Patron, St. Francis Xavier/Social 3.Biotech Festival BIOWIZARDS 4. Konkani Department Seminar 5. Human Rights Day 6. College Annual Day 7. Sports Day 8. liberation day 9 Plus point- Interclass competitions **January 2014** 1. Psygnus by M.A. Department 2. Sky viewing programme 3. Inter-collegiate student's Parliamentary competition 4. Microfusion: Department of Microbiology	

5. Republic Day **<u>February 2013</u>** 1. session on team work, Goal setting and waste Management BBA T &T 2. CALAMUS by Dept. of Journalism 3. Bible Quiz by AICUF 4. Theatre workshop by the communication club 5. IRIS by Dept of Mass communication and Videography 6. Microbiology Dept. Seminar 7. One day National conference on Communication-A medium for Human Interaction. 8. State level seminar on Science, Technology and Environment by PG Dept. of Chemistry 9. State level seminar on 'Marketing in the 21st Century: Change driving trends' PG Dept. of Commerce 10. NSS valedictory Function	

** Attach the Academic Calendar of the year as Annexure.*

2.15 **Whether the AQAR was placed in statutory body. Yes** [√] **No** [ ]

Management [√] **Syndicate** [ ] **Any other body** [ ]

AQAR was discussed in the staff meetings

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	03	00	03	00
UG	06	00	03	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	01	01	01
Certificate	00	02	02	02
Others	00	02	02	02
Total	09	05	11	05

Interdisciplinary	00	00	00	00
Innovative	00	05	05	05

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	02
Annual	Nil

1.3 Feedback from stakeholders*Alumni ☐ **Parents** ☐ **Employers** ☐ **Students** √
(On all aspects)

Mode of feedback :Online √ **Manual** ☐ **Co-operating schools (for PEI)** ☐

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision/update done by BOS at University level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
80	32	48	Nil	-

2.2 No. of permanent faculty with Ph.D. 22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	---	---	----	---	----	----	--	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty 29 | 29 | 63

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	16	35
Presented papers	06	11	04
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Wi-Fi Connectivity on campus
2. INFLIBNET
3. Language Laboratory
4. e-book section
5. Learning Management System : Moodle
6. Resources from NPTEL, Coursera are available
7. National Knowledge Network Connectivity
8. On line courses conducted (Oracle Academy)
9. Computer laboratories
10. Intranet

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book examination for BBA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

25	---	---

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBA	205	53	93	36	14	95.60
TYBCom	191	79	56	46	07	98.31
TYBSc	227	120	101	05	01	100.00
TYBBA	31	NIL	26	03	-	90.60
TYBBA(TT)	17	NIL	--	--	--	82.35
TYBCA	40	18	10	06		94.44
MA	30	13	13	01	NIL	90.00
MSc	20	05	08	07	NIL	100.00
MCom	30	NIL	21	07	NIL	93.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of Teaching plans by individual teachers
- Student evaluation
-Syllabus Completion Report
- Exams and assessment, declaration of results
- Open day for parents/ guardians
- Use of ICT facilities

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	-
Orientation programmes	05
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-

Others-1. Faculty Enrichment Programme 2. Orientation for new recruits 3. Attended seminars, workshops 4. Talks by eminent personalities.	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	01	NIL	NIL
Technical Staff	NIL	01	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-Interdisciplinary Journal published 'Spectrum' ISSN No: 2348-4322-24-34
- St. Xavier's Golden Jubilee Research Fund
- Publication of Research Seminar Proceedings
- Major/ Minor Research Projects undertaken

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----------	----------	----------	----------
Outlay in Rs. Lakhs	----------	----------	----------	----------

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----------	02	----------	----------
Outlay in Rs. Lakhs	----------	3.2 lacs	----------	----------

3.4 Details on research publications

	International	National	Others
Peer Review Journals	----------	----------	----------
Non-Peer Review Journals	----------	----------	01
e-Journals	----------	----------	----------
Conference proceedings	01	02	10

3.5 Details on Impact factor of publications:

Range [ ] Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-------	----------	----------	----------
Minor Projects	12-13	UGC	3.2 lacs	----------
Interdisciplinary Projects	----------	----------	----------	----------
Industry sponsored	----------	----------	----------	----------
Projects sponsored by the University/ College	----------	----------	----------	----------
Students research projects *(other than compulsory by the University)*	----------	----------	----------	----------
Any other(Specify)	----------	----------	----------	----------
Total	----------	----------	----------	----------

3.7 No. of books published **i) With ISBN No.** 01 **Chapters in Edited Books** 01

ii) Without ISBN No. 06

3.8 No. of University Departments receiving funds from

UGC-SAP		CAS		DST-FIST	
DPE				DBT Scheme/funds	

3.9 For colleges

Autonomy		CPE	√	DBT Star Scheme	
INSPIRE		CE		Any Other (specify)	

3.10 Revenue generated through consultancy Rs. 6110=00

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	-	04		
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration **International** 02 **National** 1 **Any other** 02

3.14 No. of linkages created during this year 15

3.15 Total budget for research for current year in lakhs :

From Funding agency **From Management of University/College** 03

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----------
	Granted	----------
International	Applied	----------
	Granted	----------
Commercialised	Applied	----------
	Granted	----------

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
07	-	-	-	07	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

	01
	01

3.19 No. of Ph.D. awarded by faculty from the Institution ---

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	---	SRF	---	Project Fellows	---	Any other	---

3.21 No. of students Participated in NSS events:

University level	-	State level	250
National level	11	International level	-

3.22 No. of students participated in NCC events:

University level	29	State level	29
National level	15	International level	--

3.23 No. of Awards won in NSS:

University level	-	State level	02
National level	01	International level	-

3.24 No. of Awards won in NCC:

University level		State level	01
National level	01	International level	

3.25 No. of Extension activities organized

University forum	----	College forum	---		
NCC	04	NSS	62	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Each one Reach one - Social Outreach by Faculty, Administrative staff and students

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	97124.40 sq. mts.	Nil	--	97124.40 sq. mts.
Class rooms	61	Nil	Nil	61
Laboratories	14	01	Management	15
Seminar Halls	02	01	Management	03
No. of important equipment's purchased (≥ 1-0 lakh) during the current year.	05	01	Management	06
Value of the equipment purchased during the year (Rs. in Lakhs)	271019.00			
Others				

4.2 Computerization of administration and library

1) Result Generation System
2) Examination System
3) Attendance System
4) Admission System
5) Student Feedback Compilation
6) LMS - Moodle

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26853	---	912	461228	27765	-----
Reference Books	35308	---	569	364135	35877	-----
e-Books	90000	5000	90000	5000	---	---
Journals	126	220485	Nil	Nil	126	220485
e-Journals	3500	5000	3500	5000	---	---
Digital Database	---	---	---	---	---	---
CD & Video	---	---	70	---	70	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	302	09	Entire campus	01 library	-	01	27	
Added	60	01	-	-	-	-	-	
Total	362	10	Entire campus	01	-	01	27	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Availability of computers to staff and students for internet access and other computer related work in staffrooms. laboratory and library.
2. Open Value Subscription from Microsoft for licensed software.
3. Cyberoam UTM firewall with 10/100/1000 Mbps switch connectivity.
4. IBM rack server
5. Wi-Fi enabled campus with 8Mbps leased line Internet connectivity
6. 1 Mbps broadband connections and 512 Mbps connections sponsored by HRD, Government of India

4.6 Amount spent on maintenance in lakhs :

i) ICT		471375=00
ii) Campus Infrastructure and facilities		4 lacs
iii) Equipment's	Computers Lab equipment's	2994930=00
iv) Others		-
	Total :	

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information is available on the prospectus, handbook of the college/website Career counseling at the time of admission
- Orientation programmes for students at the start of the academic year
- Creation of AICUF-Youth cell

5.2 Efforts made by the institution for tracking the progression

- Office maintains records of the students who apply for T. C. (Transfer Certificate)

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2379	161	-	-

(b) No. of students outside the state 191

(c) No. of international students 03

Men

No	%
823	32.4

Women

No	%
1717	67.6

Last Year (2012-13)						This Year(2013-14)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2109	32	12	389	-	2542	2090	39	14	397	-	2540

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries --------

5.5 No. of students qualified in these examinations

NET	----	SET/SLET	----	GATE	----	CAT	----
IAS/IPS etc	----	State PSC	----	UPSC	----	Others	----

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	60	04	No information

5.8 Details of gender sensitization programmes

26/1/14 – Street Play 'Save the Girl Child' – conducted by Child Welfare Cell
29/8/13 – Talk on 'Legal Defense for Women' – speaker – Adv. Faimida Khan – Legal Advisor at Vasco Municipality
8/3/14 – Talk on 'Inspiring Change – Women's Empowerment' by Dr. Annie Fernandes – organized by Women's Cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	269	National level	29	International level	04

No. of students participated in cultural events

State/ University level	367	National level	93	International level	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	12	National level	04	International level	-
Cultural: State/ University level	49	National level	13	International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	352	1,66,912.00
Financial support from government	176	23,83,819.00
Financial support from other sources	37	52,688.00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level	-	National level	-	International level	-
Exhibition: State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students NSS – 11 NCC - 03

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision: *Formation for Transformation.*

Our Mission: *To provide balanced all round education to young men and women, to be disciplined citizens, who will display a high intellectual calibre together with emotional balance and social commitment and particularly, at helping catholic youth to be committed followers of Christ.*

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members are on the Board of Studies in their respective subjects and make contributions to changes in syllabi for the undergraduate courses.

6.3.2 Teaching and Learning

- Wi-Fi connectivity on campus
- INFLIBNET
- A Language Laboratory
- A computerized library and an e-book section.
- Software for the visually impaired is available (enlarged printing, conversion of text)
- Learning Management System: Moodle.
- Resources from NPTEL, Coursera, are available.
- National Knowledge Network Connectivity
- On-Line Courses conducted (Oracle Academy)
- An e-board on campus for general announcements.

The College has adopted two components of evaluation; 1) Intra semester Assessment 20% and ii) Semester end examination 80%.

The examination committee and the committee to monitor the ISAs look after the examinations. This committee also functions as the Promotion Committee.

The continuous evaluation system is also adopted for the self- financed courses like the Bachelor of Business Administration (BBA) and the BBA (Travel and Tourism)

Similarly, the Post Graduate Courses i.e. M.A, M.Com and M.Sc. adopted the credit choice based system.

6.3.4 Research and Development

- Organisation of seminars/Workshops
- Presentation, publication of Research papers and Seminar Proceedings
- UGC/CSIR etc. sponsored Research projects undertaken

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Main Library has more than 61880,books in different languages (English, French, Hindi, Konkani, Marathi, Portuguese, and Sanskrit) as per Dewey decimal classification.
- The Library has also been arranged into different sections – Book Issue, Periodicals, Reading Room, E-Library, Book Stacks, Technical, Bound Journals, Newspaper, Reprography, Goa, and Competitive Exams.
- Library can accommodate 300 students at a time and has about 330 cupboards/ book stacks /cabinets.
- Besides Books, the Library has more than 1000 bound Journals.
- Library provides the following services:
  1. Display of new additions.
  2. On-Line Public Access Catalogue (OPAC) to its users available on all computers in library and all other computers in staff room etc. connected to the Central Server in the Administrative Block.
  3. Book Bank (Ruby Jubilee) Scheme for meritorious students.
  4. Books for night reference.
  5. Questions Papers are provided to students , they are also uploaded on the internet.
- For the safety and security Library CCTV cameras, fire extinguishers and emergency fire exit is available.
- Library has store rooms for books and utility room for staff.
- For efficient functioning, the Library has a flat- bed scanner, Laser Printer, Barcode printer and bar code scanner.
- During the Year, Book Exhibitions were held.
- New Generation Library (NewGenLib) software is used in automating library operations. Books in the Book Issue Section have been Bar Coded. Library books can be searched on OPAC.

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

As per the rules of UGC/DHE/statutes of Goa university

6.3.8 Industry Interaction / Collaboration

- St. Xavier's College – National Institute of Oceanography MOU
- St. Xavier's College – Inspectorate of Factories and Boilers MOU
- St. Xavier's College – I Create India, Goa Chamber of Commerce & Industry, Goa Commerce Association MOU
- St. Xavier's College – Fundação Oriente MOU
- St. Xavier's College – Instituto Camões MOU
- St. Xavier's College – Indian Council for Agricultural Research
- St. Xavier's College – Portuguese Consulate in Goa.
- St. Xavier's College – Goa Medical College, Directorate of Health Services, and Institute of Psychiatry and Human Behavior.
- St. Xavier's College – Xavier Centre of Historical Research.
- St. Xavier's College – Institute of Philosophy and Religion,(Casa Palotti)
- St. Xavier's College – Goa Institute of Management.
- St. Xavier's College – Goa Management Association.
- St. Xavier's College – Dept. of Management Studies, Goa University
- St. Xavier's College – Dept. of Portuguese Studies, Goa University
- St. Xavier's College – Dept. of Economics, Goa University
- St. Xavier's College – Dept. of Political Science, Goa University
- St. Xavier's College – Schools
- St. Xavier's College – Parishes
- St. Xavier's College – College of Nursing, Government of Goa
- St. Xavier's College – Tiatr Academy Goa
- St. Xavier's College – Communications Centre
- St. Xavier's College – Xavier Board of Higher Education in India
- St. Xavier's College – All India Association of Christian Higher Education.

6.3.9 Admission of Students

Admission to the various courses is done through a transparent mechanism complying with the norms laid down by the DHE (Directorate of Higher Education), Govt. of Goa and the Goa University and the UGC. This includes selection of candidates on merit, interviews, and entrance tests (for specialization courses). An Admission Committee coordinates the admission process. An Orientation Program for the parents/guardians and for the new entrants at the first year level is conducted, counselling them on the right choice of subjects and briefing them on the facilities and the ethos of the college. The college has provisions for scholarships and financial assistance for economically disadvantaged and other categories of students.

6.4 Welfare schemes for

Teaching	Insurance scheme
Non teaching	Insurance scheme
Students	Students Aid Fund

6.5 Total corpus fund generated Rs. 15,44,499=00

6.6 Whether annual financial audit has been done √ **Yes** ☐ **No**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee appointed by University	Yes	Dept. Council
Administrative	Yes	State Govt.	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes yes No ☐

For PG Programmes Yes yes No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Goa University has formed statutes for Autonomy

6.11 Activities and support from the Alumni Association

The Association meets annually and are updated on the progress of the College

They also support college by ways of funds and academic interaction

6.12 Activities and support from the Parent – Teacher Association

Bi-annual meetings with P.T.A executive committee
Organization of fund raising events for college
Organization of activities eg. eco-clean campus drive, Gardening/Sweeping/Security

6.13 Development programmes for support staff

Talks on appropriate themes twice a year

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation drives, herbal plants, orchards, etc
- Green, clean campus programme
- Campus hybrid street lighting initiative
- Vermicomposting facility
- Water harvesting project
- Saving electricity by switching off the lights during interval time
- Separating dry/wet wastes by keeping separate bins

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Continual upgrading of Internet facilities
- Language laboratory with seating capacity for 60

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution ***(please see the format in the NAAC Self-study Manuals)***

- F.E.P – An annual Faculty Enrichment Programme
- Mentor System
- Value education weekly sessions

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Nature Club
- Vanamahotsava celebration with tree plantation drives
- Garbage free campus initiative
- Gardens maintained

7.5 Whether environmental audit was conducted? Yes ☐ **No** ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

1. Well qualified and competent faculty

2. Healthy Management/Principal/Faculty relationship.

3. Value Education programme on a regular basis for the students.

4. ICT enabled campus for strengthening the teaching –learning process.

5. Regular interaction of the Principal and the staff members.

6. Teaching-learning through innovative modes.

7. Annual Faculty Enrichment Programme for staff members.

8. Seminars organised at the state, National and International level.

9. Excellent academic results with ranks obtained at the University level

10. High record of sports achievements.

11. Excellent performance in cultural and co-curricular activities.

12. Social outreach program equate infrastructures.

13. Healthy Practices.

14. In House publications.

15. Environmental friendly campus.

16. Adequate infrastructure.

17. Well equipped and maintained laboratories.

18. Well equipped main library and departmental libraries.

19. Adequate sports infrastructure.

20. Mentorship programme.

21. Counsellor on campus

22. Dynamic Parent Teacher Association involvement.

23. Supportive Alumni Association.

Weakness

1. More teachers need to pursue doctoral research.

2. Less contribution to the publication of research papers.

Opportunities

1. Introducing newer courses with a focus on employability.

2. Consultancy and extension services.

3. Greater participation in research related efforts.

Challenges

Time constraints faced by faculty who wish to undertake major research projects.

8.**Plans of institution for next year**

1. To strengthen collaborations and consultancy services
2. To set up Research Centres in Chemistry, Commerce and Botany
3. To undertake Minor and Major Research Projects
4. To encourage faculty to register for Ph.D programmes and to seek Teacher Fellowship award under FIP scheme
5. To sign MOUs with industries and NGOs
6. To commence add-on certificate / diploma courses.
7. To set up a Planning Board
8. To organize workshops for the faculty newly recruited.
9. To organize Faculty Enrichment Programmes
10. To organize In-Service Programmes for the support staff
11. To enlist support from PTA and Alumni
12. To organize Seminars / Conferences / Workshops
13. To hold guest lectures by eminent academicians and scientists.
14. To organize co-curricular, extra-curricular and sports activities for students to help them to develop their talents and to acquire job-oriented skills
15. To hold value education / soft skills sessions / talks / field trips / industrial visits for the students
16. To provide to the students on-the-job training / internship to sharpen their skills

Name _____ *Name* _____

_____ _____

Signature of the Coordinator, IQAC ***Signature of the Chairperson, IQAC***

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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